

**District Health and Family welfare Society, Faridabad**

**Walk In Interview**

Walk in Interview for the following Posts under National health Mission will be held in the office of Civil Surgeon, Faridabad purely on contract basis contract up to 31.3.2023 which is extendable from time to time with subjected to approval from higher authority. Applicants who possess prescribed qualifications against the posts mentioned below may appear for Interview in the O/o Civil Surgeon, Faridabad on the date & time mentioned against the posts along with the original documents of qualification ,residence proofs & recent passport size photos.

Sr.No	Name of Posts	No. of Post	Category	Place of Requirement	TOR as per Bye Laws	Consolidated Honorarium (Pay Band+ Grade Pay)	Entry Level Pay	Date of Written test/Interview
1	Medical Officer	7	SC-4, BCA-2 & BCB-1	Aitmadpur,Subhash Colony, Saran, FRU-I & FRU-II	ESSENTIAL(i) M.B.B.S. from a recognized institute, registered as a medical practitioner with medical council of India or any other State Council of Indian Union. DESIRABLE:(ii) Knowledge of Hindi up to Matric Standard.	Consolidated Pay Rs. 50000/-		22-12-2022
2	Gynecologist	3	SC-2 & Gen-1	FRU I & II	(i) MD/MS/DNB in Obstetrics and Gynaecology /DGO, Recognized by Medical Council of India (ii) Registered as a medical practitioner with medical council of India or any other State Council of Indian Union.(iii)Hindi/Sanskrit upto Matric.	Consolidated Pay Rs.100000/-PM for MBBS with MD and consolidated pay Rs. 80000/-PM for MBBS with diploma (Gyne)		20-12-2022
3	Anesthesia	2	Gen-1 & SC-1	FRU I & II	(i) MBBS or equivalent degree from an institution recognized by the Medical Council of India (ii) Registered as a medical practitioner with medical council of India or any other State Council of Indian Union.(iii)PG Degree/Diploma in Anaesthesia. (iv) Hindi/Sanskrit upto Matric.	Consolidated Pay Rs.100000/-PM for MBBS with MD and consolidated pay Rs. 80000/-PM for MBBS with diploma (Anas)		20-12-2022
4	ENT	1	Gen-1	NPPCD	(i) MBBS with Post Graduate Degree/Diploma in ENT (ii) Hindi/Sanskrit upto Matric. (iii)Registered as a medical practitioner with medical council of India or any other State Council of Indian	Consolidated Pay Rs.100000/-PM for MBBS with MD and consolidated pay Rs. 80000/-PM for MBBS with diploma (ENT)		20-12-2022
5	Medical Officer	16	SC-3,BCA-2, Gen(ESM)-1, Gen-8 & PH-2	(HWC's) Under XFVC	ESSENTIAL(i) M.B.B.S. from a recognized institute, registered as a medical practitioner with medical council of India or any other State Council of Indian Union. DESIRABLE:(ii) Knowledge of Hindi up to Matric Standard.	Consolidated Pay Rs. 50000/-		22-12-2022
6	Pediatrician	1	Gen-1	FRU-I	(i) MBBS or equivalent degree from an institution recognized by the Medical Council of India (ii) PG Degree/Diploma in Paediatrics. (iii) Hindi/Sanskrit upto Matric.	Consolidated Pay Rs.100000/-PM for MBBS with MD and consolidated pay Rs. 80000/-PM for MBBS with diploma (peads)		20-12-2022
7	Physiotherapist	1	SC-1	RBSK	(i) BOT/BPT (ii) Hindi/Sanskrit upto Matric.	9300-34800+ 4200GP	16290	27-12-2022
8	Data Assistant	1	Gen-1	HMIS	ESSENTIAL: (i) 10+2 with 50% marks & 'O' level course from DOEACC /one year Diploma in Computer Application/ Course in programming Assistant/ NCVT Certificate with at-least 50% marks OR Graduate & 'O' level course from DOEACC /one year Diploma in Computer Application /Course in programming Assistant/NCVT Certificate with minimum 50% marks OR Three Years diploma in modern office practices /office management & computer application /computer Engg. / Electronics & Communication / B.Sc. (IT/ Computer Science) /BCA with 50% Marks OR Two years Diploma in office Management & Computer Application with 50% marks OR Post Matric one Year ITI course /NCVT in stenography with 60% marks. (ii) Hindi or Sanskrit up to Matric. (iii) POST QUALIFICATION WORK EXP: Minimum two years. Desirable:- (i) Typing speed of 15 WPM in Hindi (ii) Excellent knowledge and experience of MS-office (Word, Excel and power point), Internet & E-mail etc. (iii) Knowledge of Filing, Indexing and Document Management. (iv) Excellent writing and verbal communication skills. (v) Proficient in drafting notes and letters in English.	5200-20200+1900GP	7580	30-12-2022

9	Bio Medical Engineer	1	Gen-1	DHQ	(i) B.E./B.tech in Bio-Medical Engineering from recognized University/Institution (ii) Minimum 2 years Experience in Bio Medical Field /Hospital, for installation, Commissioning and maintenance of Bio Medical Equipment (ii) Hindi/Sanskrit up to Matric	9300-34800+3600GP	13830	28-12-2022
10	AMO (Male) RBSK	2	SC-1,BCB-1	RBSK	1. Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric. Educational Qualification for UMO (i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric. Essential Qualification for HMO (i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973. (ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula. (iii) Hindi/Sanskrit upto Matric. Essential Qualifications for Yoga (i) A degree in BNYS from any university/Institution established by law and recognized by Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. (iii) Hindi/Sanskrit upto Matric. Essential Qualifications for Siddha (i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government. (ii) Registered by Central council of Indian Medicine (CCIM) (iii) Minimum 2 years of post -qualification work experience. (iv) Hindi/Sanskrit upto Matric.	9300-34800+4800GP	18750	27-12-2022
11	AMO ( Female) RBSK	1	BCA-1	RBSK	1. Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric. Educational Qualification for UMO (i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric. Essential Qualification for HMO (i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973. (ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula. (iii) Hindi/Sanskrit upto Matric. Essential Qualifications for Yoga (i) A degree in BNYS from any university/Institution established by law and recognized by Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. (iii) Hindi/Sanskrit upto Matric. Essential Qualifications for Siddha (i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government. (ii) Registered by Central council of Indian Medicine (CCIM) (iii) Minimum 2 years of post -qualification work experience. (iv) Hindi/Sanskrit upto Matric.	9300-34800+4800GP	18750	27-12-2022
12	District Finance Logistic Consultant	1	Gen-1	NCD Cell	Essential- (i) Inter CA/Inter ICWA/M.Com or MBA (Finance/ Material Management) with knowledge of computer. (ii) Hindi/ Sanskrit upto Matric. Desirable: (i) At least 3 years experience in accounting including analysis, financial reporting, budgeting, financial software and reporting system. (ii) Experience of working in Health Care Financing/ National Health Accounts	9300-34800+4000GP	16090	28-12-2022
13	Psychiatric Social Worker	1	Gen-1	DMHP	(i) Post graduate degree awarded after completion of course of study of minimum 2 years in Mental Health or Psychiatric Social work. (ii) Hindi/Sanskrit upto Matric	9300-34800+3200GP	12500	28-12-2022

14	District ASHA Coordinator	1	Gen-1	DHQ	Essential Qualification: (i) Master degree in Sociology or Social Work or Rural Development or Public Administration or Public Health (ii) At least 2 years post-qualification experience in management/ coordination of community processes programmes or community mobilization or related field activities with a minimum of 01 year experience in health sector. (iii) Hindi/Sanskrit upto matric. Desirable Qualification: (i) Familiarity with/having worked in community health worker programmes, or on empowerment of health volunteers or health projects involving GO-NGO cooperation at the State level. (ii) Experience of having worked as State Level Trainer in Community Processes or Rural Development and as organizer of training programmes at State level is essential. (iii) Computer proficiency with familiarity of data management and commonly used packages like MS Word, Excel, power point etc. (iv) Higher academic qualification will be given preference	5200-20200+2000GP	7960	30-12-2022
15	ANM	14	SC-5,BCA-3,BCB-3, Gen(ESM)-2 & PH-1	MH & NUHM	(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi / Sanskrit up to Matric	5200-20200+2400GP	9840	04-01-2023
16	Lab Technician	27	SC-5,BCA-4, BCB-3,ESM-2, Gen-11 & PH-2	RNTCP-16 Molecular -8 IDSP-1, FRU1-1 & FRU2-1	(i) B. Sc. in Lab. Tech / Diploma in Lab. Tech course from a recognized institute (ii) Hindi/Sanskrit upto Matric	5200-20200+2800GP	11170	05-01-2023
17	Public Health Manager	1	SC-1	UPHC	Essential: Graduate degree in Dental/Ayush/Nursing/Life Sciences/Social Sciences with Post Graduate Degree/Diploma in Public Health MPH/MBA(Hospital Administration / Health Care Management/Community Health/Preventive and Social Medicine) Desirable: Computer Proficiency with familiarity of Data management and commonly used packages like MS Word, Powerpoint and Excel etc. Knowledge of Hindi up to Matric Standard. Skills and competencies: Excellent communication & Presentation skills, analytical and interpersonal abilities.	Entry level pay 16090		30-12-2022
18	Early Intervention cum special educator	1	Gen-1	RBSK	(i) M. Sc. Disability Studies (Early Intervention)/ PGDEI (ii) Hindi /Sanskrit up to Matric	9300-34800+4000 GP	16090	28-12-2022
19	Staff Nurse	5	SC-2,BCA-1,BCB-1 & EWS-1	Maternal Health & NBSU	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	9300-34800+4200GP	13500	03-01-2023
20	Account Assisitant	2	Gen-2	UPHC Bharat colony-1 & UPHC Rajeev Colony-1	Essential: (i) B. Com from recognized institute with at least 45% marks. (ii) Knowledge of Tally ERP 9 Software (Certificate for the same is required) (iii) Minimum One year post qualification work experience (iv) Preference will be given to candidate with experience in Public Health Program/ Project /Health Project. (v) Hindi/Sanskrit up to Matric. Desirable : (i) Computer proficiency with familiarity of Data Management and commonly used packages like MS word,Powerpoint and Excel etc. (ii) Knowledge of Hindi up to Matric.	9300-34800+3200GP	12500	30-12-2022
21	District Consultant (Quaility Assurance)	1	Gen-1	Quality Cell	Essential qualification : (i) MBBS/Dental/AYUSH/Nursing graduate with Masters in Hospital Administration/ Health Management (MHA-Full time) with 2 years experience in Public Health/Hospital Administration. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint. (ii) Hindi /Sanskrit up to Matric. Desirable: (i) Training and experience of implementing a recognized quality system like NQAS/NABH/ISO 9001:2008/Six Sigma/ Lean/Kaizen would be preferred. (ii) Previous work experience in the field of health quality would be an added advantage. (iii) Persons having previous experience of working under NHM or Govt. sector would have an added advantage. (iv) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English. (v) Ability to design, conduct and publish reports.	9300-34800+4200GP	16290	27-12-2022

22	Gender Health Support Center counsellor	1	EWS-1	Quality Cell	<p>Essential qualification and experience:</p> <p>(i) Graduate in Social Science or Rural Development or in related disciplines.</p> <p>(ii) Minimum two years of relevant experience of working with Government /NGOs particularly on gender issues or in health sector.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Desirable:</p> <p>(i) Post Graduate in Social Science or Rural Development or related discipline.</p> <p>(ii) Proven analytical, documentation and report writing skills.</p> <p>(iii) Good skills in training, interpersonal and family counselling.</p> <p>(iv) Computer proficiency especially in internet and other softwares (MS word, MS excel and PowerPoint).</p> <p>(v) Good communication skills in English and Hindi with ability to communicate fluently in both languages.</p>	5200-20200+1900GP	7580	30-12-2022
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**Important instructions :-**

- 1- Number of Posts in any category may be increase or decrease at any time on the discretion of Health & Family Welfare Society as per the sanction received as on date from Mission Director (NHM) Haryana .
2. The filled application should be complete in all respect along with self attested photocopies of all relevant certificate as per qualification/TOR (all Proof of residence and caste certificate issued by appropriate authorities is must) should reach in the office of DH&FW society (Civil Surgeon Faridabad) upto 05:00 PM dated 13 /12/2022. Selection criteria as approved by O/o Mission Director (NHM) Haryana, Panchkula and reservation as per Haryana Government Reservation Policy will apply .
3. No TA DA will be paid to any candidate for any test and interview etc.
4. Application received after 05:00 PM on 13/12/2022 will not be entertained due to any reason.
5. The appointment of selected will be purely provisional & support to fulfilment of all eligibility criteria if it is found that information furnished by candidate is false his/her candidature then selection will be terminated.
6. Selection committee has all right resume to cancel/postpone selection process
7. Selection committee has right to reject any application if found improper or having misleading information or without signature. Original documents in support of academic qualification, work experience & residence proof shall be required and to be produced at the time of verification and interview.
8. Preference will be given to the candidate residing in local area & proof of resident is must. Computer & proficiency test will be held on the same day of interview as per NHM norms.
9. One application will be considered for one post only.
10. Name of post with serial no. will clearly be mentioned in the application form.
11. One application form applied for multiple posts will be rejected.
12. Age Limit up to: (i) 65 years for S.No. 1 to 6 (ii) 18-42 years for Sr.No.7 to 22 .
13. The Candidate whose service have been terminated from any Govt./Semi Govt./Corporate/Board will not be eligible. Person against whom any pending criminal case/FIR is lodge will also be considered as not eligible.
14. For the post of Staff Nurse , preference will be given to the female candidates for MCH Services.
15. Application fee for the submission will be charged 200/- (Except SC/ST and Disability) which will be in the name of District Health & Family Welfare Society and if would be non refundable.
16. Service by laws will be applicable on the categories as per the guidelines/directions issued by O/o Mission Director (NHM), Haryana Panchkula.

**Civil Surgeon Faridabad**